

DRAFT MINUTES

BIGBY PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING

HELD ON TUESDAY, 5th JULY 2022

CHAIRMAN – COUNCILLOR D. COWLING

PRESENT: Councillors – D. Cowling, N. Francis and C. Wilson

Also in attendance: -

Mrs. A. Hannath – Clerk to the Council

Cllr. Tom Smith - LCC

Cllr. Peter Morris – WLDC

BUSINESS TO BE TRANSACTED

28 Notice convening the meeting.

Taken as read and approved.

29 To Receive Apologies and Reasons for Absence

Councillor B. Orr

Councillor J. Pinney

Councillor D. Servat

Councillor P. Morris - WLDC

30 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

None

b) To Note any Dispensations given to any member of the council in respect of the Agenda Items listed below.

None

30 To Receive any Correspondence (for information only).

a) Letter of thanks received from Reverend Lee Gabel for the contribution to the grass cutting.

b) Letter from LCC – Updating the Lincolnshire Mineral and Waste Local Plan – Issues and Options Consultation and Call for Sites.

31 To Receive the Clerk’s Report and Update on any outstanding issues

Outstanding issues to be dealt with under agenda items

32 Public Question Time

There were no members of the public present.

34 To Receive any Questions from Members.

None notified

35 a) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING HELD ON TUESDAY, 24th MAY 2022

It was resolved that the minutes of the meeting held on 24th May, 2022, having been circulated should be taken as read and approved.

Proposed: Cllr. C. Wilson

Seconded: Cllr. D. Cowling

b) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING OF THE VILLAGE HALL COMMITTEE HELD ON TUESDAY, 24th MAY 2022

It was resolved that the minutes of the meeting held on 24th May, 2022, having been circulated should be taken as read and approved.

Proposed: Cllr. C. Wilson

Seconded: Cllr. D. Cowling

36 ACCOUNTS AND AUDIT

a) To Receive the following Financial Report and Approve the Accounts for Payment: as at 30th June 2022 (Statement of accounts enclosed)

Appendix 1 – Schedule of Payments

	DATE		PAYEE	DESCRIPTION	CHEQUE	AMOUNT	VAT	TOTAL
21	5	2022	HSBC	Bank Charges	BACS	8.00		8.00
30	5	2022	Brigg Office Supplies	Newsletter - postage	BACS	57.99		57.99
30	5	2022	Zurich	Insurance	BACS	229.80		229.80
30	5	2022	JB Rural Services	Grass cutting - JB1413	BACS	65.00	13.00	78.00
15	6	2022	HSBC	Bank Charges	BACS	8.00		8.00
19	6	2022	Brigg Office Supplies	Solar Energy Project Leaflet	BACS	45.00	9.00	54.00
19	6	2022	Brigg Office Supplies	Badges for Solar Energy Meeting	BACS	22.99	4.60	27.59
27	6	2022	Village Hall	Refund prep of land for seat	BACS	102.00		102.00
27	6	2022	Bigby PCC	Donation towards grassscutting	BACS	300.00		300.00
30	6	2022	Petty Cash	Top up No. 1	BACS	93.96	16.58	110.54
30	6	2022	A. Hannath	1/4 Wages	BACS	582.75		582.75
30	6	2022	A. Hannath	1/4 Homeworking Allowance	BACS	30.00		30.00

*Additional payments since publication of the agenda

Autela Payroll – Payroll – 53.35 + 10.67 VAT

JB Rural Services – Grass-cutting – 65.00 + 13 VAT

JB Rural Services – Planters – 750.00 + 150.00 VAT

A.Hannath – Refund plants – 27.20

It was resolved that the accounts for payment listed above and the Statement of Accounts be approved.

Proposed: Cllr. N. Francis

Seconded: Cllr. C. Wilson

b) To Note that the Notice of Public Rights and Publication of Annual Governance and Accountability Return are now on the Smithy Lane Noticeboard and the Website

Noted

c) **To Undertake a Quarterly Review of the Accounts.** (Documents attached)

It was resolved that the Review of the Accounts for the first quarter be accepted.

Proposed: Cllr. D. Cowling

Seconded: Cllr. C. Wilson

37 PLANNING APPLICATIONS AND DECISION NOTICES

Members are reminded that applications can be received after the deadline for the publication of the agenda. The clerk will forward any further applications to you before the meeting for your consideration.

Reference: 144695

Listed building consent for walled garden space with greenhouse and tool shed
Keetleby House, Kettleby

NO OBJECTIONS

38 TO REVIEW THE MODEL STANDING ORDERS (Circulated in advance of the agenda)

It was resolved that the Parish Council's Revised Model Standing Order, as circulated, be adopted for the forthcoming year.

Proposed: Cllr. D. Cowling

Seconded: Cllr. N. Francis

39 TO RECEIVE A REPORT FROM COUNCILLOR SMITH ON COUNTY COUNCIL MATTERS

Cllr. T. Smith advised that many of the potholes identified in the walk around the village have now been repaired.

Approval has been given for the provision of a bus shelter. The matter is in the hands of Highways.

Cllr. T. Smith to speak to Highways regarding the drainage culverts on Bigby Hill.

40 TO RECEIVE A REPORT FROM COUNCILLOR MORRIS ON DISTRICT COUNCIL MATTERS

Nothing new to report.

41 TO REVIEW THE CELEBRATIONS FOR THE QUEEN'S PLATINUM JUBILEE AND TO APPROVE THE METHOD OF REFUNDS FOR THE TREES PURCHASED BY RESIDENTS.

a) It was agreed that the Picnic in the Orchard had been well attended and received.

Thanks were extended to Councillors D. Cowling and B. Orr and the Clerk for the work they had done, prior to the event, to decorate the Village Hall with bunting etc..

- b) **The Clerk advised that** there had been limited interest in the offer to purchase trees for residents to support the Queen’s Green Canopy Initiative
- c) **It was resolved** that donations of £20.00 be made to those who had expressed an interest on presentation of an invoice.

Proposed: Cllr. N. Francis

Seconded: Cllr. C. Wilson

- d) The planters were installed on 1st July and plants purchased, which are awaiting planting.
- e) Consideration to be given to planting trees on Bigby Green
- f) Leaflet dispenser and map of walks needs to be worked on.

42 UPDATE ON THE BIGBY SUSTAINABLE ENERGY PROJECT TO INCLUDE FEEDBACK FROM THE PRESENTATION OF THE REPORT TO RESIDENTS AND INTERESTED COMMERCIAL BODIES

There has been very positive feedback, via emails, from the commercial parties present at the first meeting. Now waiting to hear from business owners whether they are willing to sign up to using renewable energy generated from Anthony Turnbull’s land.

The meeting with residents was largely positive with a willingness to proceed further with the project.

The meeting closed at 7.30 pm

Signed

Chairman

Tuesday, 6th September, 2022