

BIGBY PARISH COUNCIL

c/o Greensleeves
Main Street
Bigby
DN38 6EW

To: The Chairman and Members
Bigby Parish Council

19th March 2020

YOU ARE HEREBY SUMMONED to attend the **MEETING** of **BIGBY PARISH COUNCIL** to be held in the **VILLAGE HALL** on **TUESDAY 24th March 2020** at **6.30 pm**.

AJ Hannath

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Mrs. AJ Hannath
Clerk, Bigby Parish Council

BUSINESS TO BE TRANSACTED

1. Notice convening the meeting.
2. To Receive Apologies and Reasons for Absence
3. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.
b) To Note any Dispensations given to any member of the council in respect of the Agenda Items listed below.
4. TO CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL.
5. To Receive any Correspondence (for information only).
6. To Receive the Clerk's Report and Update on any outstanding issues.
7. Public Question Time – To take place at the Annual Parish Meeting immediately following this meeting.
8. a) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING HELD ON TUESDAY, 4th FEBRUARY 2020
b) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING OF THE VILLAGE HALL COMMITTEE HELD ON TUESDAY, 4th FEBRUARY 2020
9. ACCOUNTS AND AUDIT
 - a) To Receive the following Financial Report and Approve the Accounts for Payment: as at 18th March 2020 (Statement of accounts enclosed)
Appendix 1 – Schedule of Payments
 - b) To approve the deposit of £1000.00 from the Parish Council Account to the Earmarked Reserves Account for the funding of potential repairs / refurbishment of the Village Hall not covered by insurance, giving a total of £5000.00

10. PLANNING APPLICATIONS AND DECISION NOTICES

Members are reminded that applications can be received after the deadline for the publication of the agenda. The clerk will forward any further applications to you before the meeting for your consideration.

11. TO CONFIRM RENEWAL OF THE MEMBERSHIP OF LALC IN THE SUM OF £147.43.

12. VILLAGE HALL MATTERS

a) To Receive the following Financial Report and Approve the Accounts for Payment: as at 18th March 2020 (Statement of accounts enclosed)

Appendix 2 – Schedule of Payments

- b) There will be no charge for Non-Domestic Rates for 2020/21
- c) The 6-monthly check of the Fire Alarm and Emergency Lighting Systems took place on 5th March, 2020
- d) To confirm the renewal of the Green Waste removal contract with WLDC in the sum of £35.00 for 1 green bins. (Handyman recommended 1 bin.)
- e) To undertake a site inspection of the village hall premises and grounds to determine works, if any, to be undertaken to comply with health and safety standards.

AJ Hannath

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Mrs. AJ Hannath
Clerk, Bigby Parish Council

Appendix 1

Accounts for payment

	DATE	PAYEE	DESCRIPTION	CHEQUE	AMOUNT	VAT	TOTAL	
19	3	2020	Autela	Payroll	BACS	63.33	12.67	76.00
19	3	2020	Brigg Office Supplies	Newsletter	BACS	30.60	6.12	36.72
31	3	2020	AJ Hannath	Wages - 4/4	BACS	557.55		557.55
31	3	2020	AJ Hannath	Homeworking allowance - 4/4	BACS	30.00		30.00
31	3	2020	AJ Hannath	Mileage 2019 - 20	BACS	29.35		29.35
31	3	2020	Petty Cash Top Up- no.3 54.95	Wilko - batteries	BACS	3.33	0.67	4.00
31	3	2020	Petty Cash Top Up- no.3 54.95	Tesco - Printer Ink	BACS	31.67	6.33	38.00
31	3	2020	Petty Cash Top Up- no.3 54.95	Tesco - prizes	BACS	5.83	1.17	7.00
31	3	2020	Petty Cash Top Up- no.3 54.95	Tesco - Stationery	BACS	4.96	0.99	5.95
1	4	2020	LALC	Membership fees	BACS	147.43		147.43

Appendix 2

Accounts for payment – Village Hall

	DATE	PAYEE	DESCRIPTION	CHEQUE	AMOUNT	
12	3	2020	Opus Energy	Electricity	DD	24.14
18	3	2020	Anglian Water		BACS	26.09