

DRAFT MINUTES

BIGBY PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON TUESDAY, 7th JULY 2026

CHAIR – COUNCILLOR H. AUKLAND

PRESENT: Councillors – H. Aukland, R. Eyre, C. Gandy, L.Mair, B. Orr and W. Pinney

Also in attendance: -

Mrs. A. Hannath – Clerk to the Council

Cllr. J. Bean – LCC

Cllr. P. Morris – WLDC

1 Member of the public

BUSINESS TO BE TRANSACTED

21 Notice convening the meeting.

Taken as read and approved

22 To Receive Apologies and Reasons for Absence

Cllr. D. Cowling

23 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

None

b) To Note any Dispensations given to any member of the council in respect of the Agenda Items listed below.

None

24 To Receive any Correspondence (for information only).

a) Email received regarding the Grasby and Searby cum Owmbly Neighbourhood Plan – Detailing the Amended Basic Conditions Statement.

b) Email received from WLDC Democratic Services regarding the publishing of personal addresses on Councillor's Declaration of Interest Form. These will no longer be published, although Councillors can 'opt in' to allow publication if they so wish

25 To Receive the Clerk's Report and Update on any outstanding issues.

None

26 Public Question Time

None

27 To Receive any Questions from Members.

None notified

28 a) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING HELD ON MONDAY, 5th MAY 2026

It was resolved that the minutes of the meeting held on 5th May, 2026 having been circulated should be taken as read and approved.

Proposed: Cllr. L. Mair

Seconded: Cllr. B.Orr

29 ACCOUNTS AND AUDIT

a) To Receive the following Financial Report and Approve the Accounts for Payment: as at 30th June 2026 (Statement of accounts enclosed)

Date	PAYEE	AMOUNT	VAT	TOTAL
06/05/2026	LALC -Website Maintenance-extra hours	100.00	20.00	120.00
07/05/2026	WLDC-Defrillator maintenance	95.00	19.00	114.00
25/05/2026	A Hannath - Wages	239.40		239.40
06/06/2026	HMRC - PAYE/NI	1.80		1.80
06/06/2026	AJ Williams - Ground Maintenance	505.00	101.00	606.00
25/06/2026	A Hannath - Wages	239.40		239.40
25/06/2026	A. Hannath - Homeworking Allowance	30.00		30.00
01/07/2026	AJ Williams - Ground Maintenance	252.50	50.50	303.00
06/07/2026	HMRC - PAYE/NI	1.80		1.80

It was resolved that the accounts for payment listed above and the Statements of Accounts be approved.

Proposed: Cllr. H. Aukland

Seconded: Cllr. L. Mair

b) To Note that the Notice of Public Rights and Publication of Annual Governance and Accountability Return have been on the Smithy Lane Noticeboard and the Website.

Noted

c) To note that the AGAR has been submitted to PKF Littlejohn, the auditor.

Noted

d) To Undertake a Quarterly Review of the Accounts. (Documents attached)

The Clerk advised that the additional spending under the Power of Competence budget is incorrect. £95.00 for the maintenance of the defibrillator should be from the equipment budget.

It was resolved that the Review of the Accounts for the first quarter be accepted

Proposed: Cllr. H. Aukland

Seconded: Cllr. B. Orr

30 PLANNING APPLICATIONS AND DECISION NOTICES

Members are reminded that applications can be received after the deadline for the publication of the agenda. The clerk will forward any further applications to you before the meeting for your consideration.

- a) **Reference WL/2026/00252**: Outline planning application to erect 18no. dwellings with all matters reserved. Land Off Main Street, Bigby

REFUSED

- b) **Appeal reference number: 6002009**: Application for permitted development to erect an agricultural building for machinery, hay and animal feed storage. Land off Bigby Hill, Bigby – **Planning application reference: WL/2025/00925**

DISMISSED

31 TO RECEIVE A REPORT FROM COUNCILLOR BEAN ON COUNTY COUNCIL MATTERS

Cllr. Bean advised that he is now a Lincoln City Councillor.

As discussed at the previous meeting, he met with Cllr. Mair to discuss the lighting at the junction of Pingley Park and the A1084. It was established that this is a matter for NLC Highways and Cllr. Mair is in discussion with this authority.

32 TO RECEIVE A REPORT FROM COUNCILLOR MORRIS ON DISTRICT COUNCIL MATTERS

Cllr. Morris advised that WLDC is still waiting a decision on the Local Government Review and the possible purchase of Scampton RAF Base.

33 TRAINING

The Clerk provided some basic training on the roles of the Council, Councillor, the Chair and the Clerk.

She advised that LALC provide more in-depth training via a Zoom training course. If anyone would like to take book a place, the next available session is 17th September, 18.00 to 21.00. The cost is £40.00 per councillor.

34 TO CONSIDER THE OFFER OF ORCHARD TREE FROM LINCOLNSHIRE COUNTY COUNCIL'S LINCWOODS PROJECT, IN PARTNERSHIP WITH THE WOODLAND TRUST.

To proceed with this offer, the Clerk needs to provide a map of the proposed orchard planting area. Once the map is received, a site visit lasting about 45 minutes will be arranged.

It was resolved that the Clerk provide a map of Bigby Green as a possible location for orchard trees and that a site visit from the Woodland Trust be arranged. However, the Council is mindful to consult Bigby residents before committing to the project.

Proposed: Cllr. H. Aukland

Seconded: Cllr. R. Eyres

35 TO DETERMINE FURTHER METHODS OF ADVERTISING THE POSITION OF CLERK

The Clerk advised that there have been no applications received to date. She has extended the deadline to 31st August, 2026.

The neighbouring Local Council Association, ERNLLCA, will also advertise the role for the sum of £20.00 +VAT. This would require the use of an application form – a pro forma is available from NALC.

Alternatively / Additionally the position can be advertised via LALC on the LCC website, Indeed, LALC Facebook, LALC LinkedIn until closing date for a fee of £80.00. The fee is payable again if re-advertised.

It was resolved that the position be advertised with ERNLLCA and possibly Indeed and the Government website.

Proposed: Cllr. H. Aukland

Seconded: Cllr. R. Eyres

The meeting closed at 7.25 pm

Signed
Chairman
Tuesday 15th September, 2026