

# BIGBY PARISH COUNCIL

c/o 2 Wilmore Lane  
Grasby  
DN38 6FB

To: The Chairman and Members  
Bigby Parish Council

16<sup>th</sup> November 2023

**YOU ARE HEREBY SUMMONED** to attend the **MEETING** of **BIGBY PARISH COUNCIL** to be held in the **VILLAGE HALL** on **TUESDAY 21<sup>st</sup> November 2023** **at 6.30 pm.**

AJ Hannath

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**Mrs. AJ Hannath**  
**Clerk, Bigby Parish Council**

## **BUSINESS TO BE TRANSACTED**

1. Notice convening the meeting.
2. To Receive Apologies and Reasons for Absence
3. To Receive the letter of resignation from Councillor David Servat
4. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.  
  
b) To Note any Dispensations given to any member of the council in respect of the Agenda Items listed below.
5. **TO CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL.**
6. Police Matters
7. To Receive any Correspondence (for information only).
8. To Receive the Clerk's Report and Update on any outstanding issues.
9. To Receive any Questions from Members.
10. Public Question Time.
11. a) **TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING HELD ON TUESDAY, 19<sup>th</sup> SEPTEMBER, 2023**
12. **ACCOUNTS AND AUDIT**  
a) **To Receive the following Financial Report and Approve the Accounts for Payment: as at 14<sup>th</sup> November 2023 (Statement of accounts enclosed)**  
Appendix 1 – Schedule of Payments

**b) To Undertake a Quarterly Review of the Accounts.** (Documents attached)

13. PLANNING APPLICATIONS AND DECISION NOTICES  
Members are reminded that applications can be received after the deadline for the publication of the agenda. The clerk will forward any further applications to you before the meeting for your consideration.
14. TO CONSIDER TENDERS FOR THE URBAN HIGHWAY VERGE CUTTING IN THE VILLAGE OF BIGBY AND THE GRASSED AREA IN FRONT OF PINGLEY PARK
15. TO CONSIDER TAKING ON RESPONSIBILITY FOR THE MAINTENANCE OF THE VILLAGE HALL GROUNDS COMMENCING AT THE START OF THE NEXT FINANCIAL YEAR.
16. VILLAGE HALL ROOF EMERGENCY REPAIRS
  - a) To approve the use £300.00 from the Community Infrastructure Levy Funds to help to pay for the repairs to the Village Hall roof.
  - b) To approve a further donation of £500.00 to the Village Hall to come out of earmarked reserves for the Village Hall to cover the repair and any shortfall in funds to the end of the year.
17. TO RECEIVE A REPORT FROM COUNCILLOR SMITH ON COUNTY COUNCIL MATTERS
18. TO RECEIVE A REPORT FROM COUNCILLOR MORRIS ON DISTRICT COUNCIL MATTERS
19. TO NOTE AND AGREE THE PAY RISE AWARDED TO EMPLOYEES BY NATIONAL JOINT COUNCIL (NJC) FOR LOCAL GOVERNMENT SERVICE EMPLOYEES
20. PRECEPT REQUIREMENTS – FISCAL YEAR 2023/2024  
(The Clerk will provide figures for discussion at the meeting)

**a) To Consider the Budget Proposals prepared by the Clerk.**

**b) To Determine the Precept to be levied for the Fiscal Year 2023/2024.**

AJ Hannath

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**Mrs. AJ Hannath  
Clerk, Bigby Parish Council**

DATE			PAYEE	DESCRIPTION	CHEQUE	AMOUNT	VAT	TOTAL
18	9	2023	Brigg Office Supplies	Magnetic pins for Noticeboard	BACS	11.96	2.39	14.35
4	10	2023	AJ Williams	Grasscutting cemetery	BACS	75.00	15.00	90.00
4	10	2023	Autela Payroll Services	Payroll	BACS	45.48	9.10	54.58
16	10	2023	McAfee	Renewal of security	BACS	108.32	21.67	129.99
18	10	2023	SLCC	Membership renewal	BACS	80.00		80.00
16	10	2023	HSBC	Bank charges	BACS	8.00		8.00
1	11	2023	AJ Williams	Grasscutting cemetery	BACS	75.00	15.00	90.00
14	11	2023	Village Hall	Emergency transfer from earmarked reserves	BACS	500.00		500.00