

BIGBY PARISH COUNCIL

c/o 2 Wilmore Lane
Grasby
DN38 6FB

To: The Chairman and Members
Bigby Parish Council

12th September 2023

YOU ARE HEREBY SUMMONED to attend the **MEETING** of **BIGBY PARISH COUNCIL** to be held in the **VILLAGE HALL** on **TUESDAY 19th September 2023** at **6.30 pm**.

AJ Hannath

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Mrs. AJ Hannath
Clerk, Bigby Parish Council

BUSINESS TO BE TRANSACTED

1. Notice convening the meeting.
2. To Receive Apologies and Reasons for Absence
3. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.
b) To Note any Dispensations given to any member of the council in respect of the Agenda Items listed below.
4. TO CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL
5. TO RECEIVE A REPORT FROM CLLR. SMITH ON COUNTY COUNCIL MATTERS
6. TO RECEIVE A REPORT FROM CLLR. MORRIS ON DISTRICT COUNCIL MATTERS
7. Police Matters
8. To Receive any Correspondence (for information only).
9. To Receive an Update on any outstanding issues from the clerk.
10. Public Question Time
11. To Receive any Questions from Members.
12. a) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING HELD ON TUESDAY, 18th JULY 2023

13. ACCOUNTS AND AUDIT

a) To Receive the following Financial Report and Approve the Accounts for Payment: as at 11th September 2023 (Documents attached)

Appendix 1 – Schedule of Payments

b) To Receive Notification that the Limited Assurance Review of the AGAR is now completed and that the Notice of Conclusion of the Audit has been published in line with the statutory regulations.

c) To determine the budget line for payment of the Limited Assurance Review

d) To confirm the sale of the M and G Charibond.

14. PLANNING APPLICATIONS AND DECISION NOTICES

Members are reminded that applications can be received after the deadline for the publication of the agenda. The clerk will forward any further applications to you before the meeting for your consideration.

15. TO CONSIDER THE MEANS OF ROAD AND PAVEMENT GRITTING IN WINTER GIVEN THAT THE VILLAGE HANDYMAN NO LONGER LIVES IN THE VILLAGE – Follow up from discussions earlier in the year

16. COMMUNITY INFRASTRUCTURE LEVY

To determine suitable projects on which to spend the remaining funds, approximately £1000.00

17. TO CONSIDER A RESPONSE TO THE LCC DRAINAGE SURVEY
(Details in forwarded email.)

AJ Hannath

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Mrs. AJ Hannath
Clerk, Bigby Parish Council

Appendix 1

Accounts for payment

	DATE	PAYEE	DESCRIPTION	CHEQUE	AMOUNT	VAT	TOTAL	
31	7	2023	JB Rural services -JB 1903	Grasscutting	BACS	65.00	13.00	78.00
3	8	2023	AJ Williams	Grasscutting cemetery	BACS	75.00	15.00	90.00
15	8	2023	JB Rural services -JB 1931	Grasscutting	BACS	65.00	13.00	78.00
15	8	2023	JB Rural services -JB 1946	Installation of Noticeboards	BACS	200.00	40.00	240.00
16	8	2023	HSBC	Bank charges	BACS	8.00		8.00
1	9	2023	AJ Williams	Grasscutting cemetery	BACS	150.00	30.00	180.00
16	9	2023	HSBC	Bank charges	BACS	8.00		8.00
20	9	2023	PKF Littlejohn	Limited Assurance Review of AGAR	BACS	315.00	65.00	378.00
30	9	2023	Alison Hannath	2/4 wages	BACS	627.75		627.75
30	9	2023	Alison Hannath	Homeworking Allowance	BACS	30.00		30.00