

BIGBY PARISH COUNCIL

c/o 2 Wilmore Lane
Grasby
DN38 6FB

To: The Chairman and Members
Bigby Parish Council

13th July 2023

YOU ARE HEREBY SUMMONED to attend the **MEETING** of **BIGBY PARISH COUNCIL** to be held in the **VILLAGE HALL** on **TUESDAY 18th JULY 2023** at **6.30 pm.**

AJ Hannath

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Mrs. AJ Hannath
Clerk, Bigby Parish Council

BUSINESS TO BE TRANSACTED

1. Notice convening the meeting.
2. To Receive Apologies and Reasons for Absence
3. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.
b) To Note any Dispensations given to any member of the council in respect of the Agenda Items listed below.
4. TO RECEIVE A PRESENTATION FROM NIALL KELLY, ON BEHALF OF BREEDON AGGREGATE, REGARDING PROPOSALS FOR A SOUTHERLY EXTENSION TO THE MINERAL EXTRACTION OPERATIONS AT KETTLEBY QUARRY
5. TO CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL.
6. To Receive any Correspondence (for information only).
7. To Receive the Clerk's Report and Update on any outstanding issues.
8. Public Question Time
9. To Receive any Questions from Members.
10. a) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING HELD ON TUESDAY, 16th MAY 2023
11. ACCOUNTS AND AUDIT
a) To Receive the following Financial Report and Approve the Accounts for Payment: as at 11th July 2023 (Statement of accounts enclosed)
Appendix 1 – Schedule of Payments

b) **To Note that the Notice of Public Rights and Publication of Annual Governance and Accountability Return are now on the Smithy Lane Noticeboard and the Website**

c) **To Undertake a Quarterly Review of the Accounts.** (Documents attached)

d) **To Note that the Clerk has found the source the Charibond Income.**

e) **To Determine how to manage the source of the Charibond Income.**

12. **PLANNING APPLICATIONS AND DECISION NOTICES**

Members are reminded that applications can be received after the deadline for the publication of the agenda. The clerk will forward any further applications to you before the meeting for your consideration.

13. **TO RECEIVE A REPORT FROM COUNCILLOR SMITH ON COUNTY COUNCIL MATTERS**

14. **TO RECEIVE A REPORT FROM COUNCILLOR MORRIS ON DISTRICT COUNCIL MATTERS**

15. **QUOTATIONS FOR GRASSCUTTING IN THE CEMETERY**

AJ Hannath

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**Mrs. AJ Hannath
Clerk, Bigby Parish Council**

Appendix 1

Accounts for payment

	DATE		PAYEE	DESCRIPTION	CHEQUE	AMOUNT	VAT	TOTAL
16	5	2023	HSBC	Bank charges	BACS	8.00		8.00
23	5	2023	Brigg Office Supplies	Paper	BACS	3.80	0.76	4.56
23	5	2023	JB Rural services	Grasscutting - cemetery	BACS	150.00	30.00	180.00
23	5	2023	JB Rural services	Grasscutting	BACS	65.00	13.00	78.00
23	5	2023	Zurich Insurance	Annual renewal	BACS	255.90		255.90
3	6	2023	AJ Williams	Cemetery Grasscutting	BACS	75.00	15.00	90.00
16	6	2023	Alison Hannath	Petty cash top up	BACS	61.31	12.26	73.57
16	6	2023	HSBC	Bank charges	BACS	8.00		8.00
23	6	2023	JB Rural services	Grasscutting	BACS	65.00	13.00	78.00
30	6	2023	Alison Hannath	1/4 wages	BACS	627.75		627.75
30	6	2023	Alison Hannath	Homeworking Allowance	BACS	30.00		30.00
10	7	2023	WLDC	Election costs	BACS	107.36		107.36
10	7	2023	Autela Payroll Services	Payroll	BACS	45.48	9.10	54.58
10	7	2023	AJ Williams	Grasscutting cemetery	BACS	75.00	15.00	90.00
10	7	2023	JB Rural services -JB 1878	Grasscutting	BACS	65.00	13.00	78.00
16	7	2023	HSBC	Bank charges	BACS	8.00		8.00