

DRAFT MINUTES

BIGBY PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD ON TUESDAY, 21st MARCH 2023

CHAIRMAN – COUNCILLOR D. COWLING

PRESENT: Councillors – D. Cowling, C. Gandy, B. Orr,

Also in attendance: -

Mrs. A. Hannath – Clerk to the Council

Cllr. P. Morris WLDC

Cllr. Tom Smith – LCC

BUSINESS TO BE TRANSACTED

116 Notice convening the meeting.

Taken as read and approved.

117 To Receive Apologies and Reasons for Absence

Cllr. D. Servat

Cllr. N. Francis

Cllr. W. Pinney

118 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

None

b) To Note any Dispensations given to any member of the council in respect of the Agenda Items listed below.

None

118 Police Matters

Newsletter circulated

119 To Receive any Correspondence (for information only).

- a) Email received from Development Planning Support advising of an Appeal to the Planning Inspectorate by Egdon Resources UK Limited, land to the east of Smithfield Road, North Kelsey Moor, to be held on Wednesday, 14th June, 2023.

120 To Receive the Clerk's Report and Update on any outstanding issues.

- a) Noticeboards have been ordered. Should arrive sometime in April. A donation of £500.00 received from Councillor Morris' Councillor Initiative Fund.
- b) It is not possible to site a Dog Waste Bin on the Viking Way at a site that is too far from the road. Simon Smoothery, of WLDC, has suggested an additional bin could be sited where the farm track meets Main Street, just beyond the church, which is used by dog walkers. The Clerk has sent him a map of the location.

- c) The state of the road surface on Smithy Lane is continuing to deteriorate. Cllr. T. Smith advised that he will email LCC Highways regarding some ‘quick fix’ remedial work and will also set up a site visit to look into a long term solution to the problem after the local government elections.

121 To Receive any Questions from Members.

None Notified

122 Public Question Time.

There were no members of the public present

123 a) TO RECEIVE AND APPROVE THE MINUTES, AS CIRCULATED, OF THE MEETING HELD ON TUESDAY, 31st JANUARY 2023

It was resolved that the minutes of the meeting held on 31st January 2023, having been circulated, should be taken as read and approved.

Proposed: Cllr. B. Orr

Seconded: Cllr. C. Gandy

126 ACCOUNTS AND AUDIT

a) To Receive the following Financial Report and Approve the Accounts for Payment: As at 14th March, 2023 (Documents attached)

	DATE	PAYEE	DESCRIPTION	CHEQUE	AMOUNT	VAT	TOTAL	
8	2	2023	ICO	Renewal	BACS	35.00	35.00	
16	2	2023	HSBC	Bank Charges	BACS	8.00	8.00	
21	2	2023	Signs of Cheshire	Deposit for Noticeboards	BACS	775.00	155.00	930.00
1	3	2023	A Hannath - refund coronation lamp post s) one paymet for both items - RBL	BACS	42.99	8.60	51.59
1	3	2023	A Hannath - refund coronation bunting) one paymet for both items - Amazon	BACS	16.28	3.25	19.53
14	3	2023	Autela Payroll	Payroll	BACS	57.76	11.55	69.31
16	3	2023	HSBC	Bank Charges	BACS	8.00	8.00	
21	3	2023	Petty Cash Top Up- no.4	Top up	BACS	63.97	12.79	76.76 *
31	3	2023	A Hannath	4/4 Wages	BACS	619.13	619.13	
31	3	2023	A Hannath	Homeworking Allowance	BACS	30.00	30.00	

* Payment since publication of the agenda

It was resolved that the accounts for payment listed above and the Statement of Accounts be approved.

Proposed: Cllr. B. Orr

Seconded: Cllr. D. Cowling

127 PLANNING APPLICATIONS AND DECISION NOTICES

Members are reminded that applications can be received after the deadline for the publication of the agenda. The clerk will forward any further applications to you before the meeting for your consideration.

Reference: 146331

Hazardous substances consent application for the storage of 36 tonnes of propane Kettleby Farm, Kettleby Lane

NO OBJECTIONS

128 TO CONSIDER THE PROPOSALS FOR A VILLAGE EVENT TO CELEBRATE THE CORONATION OF KING CHARLES III.

As discussed in outline at the meeting of the Village Hall Committee on 31st January, a garden party will be held on Monday 8th May, 2023 in the Village Hall Garden. The event will be advertised in the Spring Newsletter. Bunting, union jack flags and commemorative plaque have been purchased and will be put up at the beginning of May

It was resolved that

Proposed: Cllr. C. Gandy

Seconded: Cllr. B. Orr

129 TO CONSIDER THE MEANS OF ROAD AND PAVEMENT GRITTING IN WINTER GIVEN THAT THE VILLAGE HANDYMAN NO LONGER LIVES IN THE VILLAGE – Follow up from the last meeting

The Clerk advised that she has consulted LALC and the gritting of pavements by parish councils is allowed. Consideration as to the means of gritting will be deferred to the September meeting

It was resolved that

Proposed: Cllr. D. Cowling

Seconded: Cllr. B. Orr

130 TO RECEIVE A REPORT FROM COUNCILLOR MORRIS ON DISTRICT COUNCIL MATTERS

The WLDC precept has increased by 2.99 %, 2% of which is for Adult Social Care. The April Council meeting has been cancelled as there is a lack of agenda items.

131 TO RECEIVE A REPORT FROM COUNCILLOR SMITH ON COUNTY COUNCIL MATTERS

The LLC precept has increased by 3.0 %.

The Egdon Resources Appeal detailed in correspondence may be defended using a consultant.

132 a) TO REVIEW THE MODEL STANDING ORDERS

It was resolved that the Parish Council's Model Standing Order, as circulated, were still fit for purpose for the forthcoming year.

Proposed: Cllr. D. Cowling

Seconded: Cllr. C. Gandy

133 a) TO REVIEWS THE MODEL FINANCIAL REGULATIONS INCLUDING THE REVISED THRESHOLDS FOR PUBLIC PROCUREMENT THAT CAME INTO EFFECT FROM 21 DECEMBER 2022.

It was resolved that the Parish Council's Revised Model Financial Regulations, as circulated, were fit for purpose for the forthcoming year.

Proposed: Cllr. D. Cowling

Seconded: Cllr. C. Gandy

b) TO REVIEW THE FINANCIAL RISK ASSESSMENT

It was resolved that the Parish Council’s Financial Risk Assessment, as circulated, was still fit for purpose for the forthcoming year

Proposed: Cllr. D. Cowling

Seconded: Cllr. B. Orr

134 a) TO REVIEW THE RISK MANAGEMENT OF GENERAL COUNCIL FUNCTIONS

It was resolved that the Parish Council’s Risk Management of General Council Functions, as circulated, was still fit for purpose for the forthcoming year.

Proposed: Cllr. D. Cowling

Seconded: Cllr. B. Orr

135 TO REVIEW THE FOLLOWING DOCUMENTS PREPARED TO FULFIL THE DEMANDS OF THE GENERAL DATA PROTECTION REGULATIONS (Circulated in advance of the agenda)

- i) General Privacy Notice
- ii) Privacy Notice for Staff Councillors and other Role Holders
- iii) Consent Form

It was resolved that the Parish Council’s documentation to comply with GDPR, as circulated, was still fit for purpose for the forthcoming year.

Proposed: Cllr. D. Cowling

Seconded: Cllr. B. Orr

136 BIGBY SOLAR ENERGY PROJECT
a) To receive an update from Councillors Wilson and Cowling on the project

The Clerk advised that she has contacted the Local Electricity Campaign and Bigby Parish Council is now listed as a supporter of their campaign.

There were no other updates.

The meeting closed at 7.07 pm

Signed

Chairman

Tuesday, 16th May, 2023